

## **Mark Lefcowitz, CMBB, PMP, CLM, CSM, CPO**

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### **SUMMARY**

**Sr. Project Manager / Sr. Process Analyst**  
**Sr. Organizational Change Analyst / Sr. Business Analyst**

Most recent articles and publications are available upon request.

More detailed resume versions and recent letters of recommendation are available upon request.

### **CERTIFICATIONS**

- Certified Project Management Professional (PMP); Project Management Institute (PMI), 2/12/05 - 2/11/21, #215376.
- Certified Six Sigma Green Belt (CGB); Six Sigma Academy LLC, 11/20/05.
- Certified Six Sigma Black Belt (CBB); Six Sigma Academy LLC, 08/26/06.
- Certified Six Sigma Master Black Belt (CMBB); Six Sigma Academy LLC, 01/01/07.
- Lean Master (Administration & Manufacturing); Lean Enterprises, Inc., 05/11/09.
- Basic Military Emergency Management Specialist (MEMS-B); SGAUS, 07/25/10.
- Senior Military Emergency Management Specialist (MEMS-S); SGAUS, 09/17/10.
- Certified Scrum Product Owner (CSPO); Agile Alliance, 12/28/2015.
- Certified Scrum Master (CSM); Agile Alliance, 11/11/2015.

### **QUALIFICATIONS**

- Over 20 years' experience as a database developer, business analyst, project manager, senior process analyst.
- Certified Project Manager (PMP), Six Sigma Master Black Belt (CMBB), Lean Master (CLM), and Scrum Master (CSM). Familiarity with ITIL; hands-on experience with Continual Service Improvement (CSI). Remedy 7.5 and 8.1.
- In-depth knowledge of ISO 9001-2015 and CMMI DEV Level-3 standards.
- Experienced in complex, high-profile projects, including software development and operations, hardware installation, and business process improvement.
- Experience with agile software development, continuous integration, and DevOps.
- Experience with Organizational Change and Culture Change Methodologies.
- Experience with organizational and agency-level business process re-engineering, planning, and organizing.
- Experience with developing sound business and IT methods and processes.
- Experience with analyzing organizational or project and program performance indicators to identify key areas for improvement.
- Experience with developing performance measures to monitor progress toward organizational or program and project goals and objectives.

- Experience with developing strategic goals, vision, priorities, programs, and long-range plans for an organization, including adjusting them as necessary in response to mission and other internal and external changes.
- Experience with delivering management consulting services to both the Federal government and private business.
- Proficient in data gathering, analysis, listening, and business consulting.
- Excellent oral and written communication skills.
- Hands-on management and leadership by example style. An advocate of proactive and continuous mentoring to coordinate and oversee the work of others.
- Ability to engage and counsel client executives. Expert in facilitation and conflict resolution techniques.
- Comfortable in projects having geographically disbursed teams and product owners.
- Statistical Programming Languages and Packages: Python (3.7.1), R (2.10.1 - 3.5.1), RExcel and R Commander (3.0-19 - 3.1.15), QI Macros 2000 – 2015, Minitab 14 - 16, MegaStat, NCSS-PASS 4.10, InStat 2.52.

## **RELEVANT WORK EXPERIENCE**

### **MCL & Associates, Inc.**

***Sr. Project Manager / Sr.: Process, Organizational Change & Business Analyst***, Jan 2001 - Present

Duties dependent upon the required contractual role and responsibilities, including but not limited to:

- Continuous Process Improvement: Six Sigma, Lean, ISO 9001-2015, CMMI, DevOps, and ITIL CSI
- Business Intelligence (BI), Business Transformation, Organizational Change Management
- Project Management and Support: Waterfall, Agile Framework. Project Management, Business Analysis, Systems Analysis
- Operations Research and Data Governance

### **Sage Management Systems, Inc.**

***Database Developer and Business Analyst***, Aug 1997 – Dec 2000

Duties dependent upon the required contractual role and responsibilities, including but not limited to:

- Microsoft Access Developer; Business requirements / rules collection and documentation, GUI development, data scrubbing, and data table development
- Oracle Developer; Business requirements / rules collection and documentation, GUI development, data scrubbing, and data table development
- Business Analyst; Business requirements / rules collection and documentation, risk identification and contingency plan documentation

## **EDUCATION AND PROFESSIONAL TRAINING**

- MBA Degree Graduate Program, University of Mary Washington, College of Graduate and Professional Studies, Fredericksburg, Virginia; 2007 - 2008.
- B.A., University of Pittsburgh, Pittsburgh, Pennsylvania, 1971 - 1976.

## **SECURITY CLEARANCE**

- **Secret:** Active, JUN 2013 – JUN 2023; U.S. Citizen
- **Top Secret:** Active, DEC 2018 – DEC 2024; U.S. Citizen

*Revised: 02/2019*

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Member number:2678

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